

Minutes  
Pre- Council Meeting of the Perry City Council  
May 3, 2022

1. Call to Order: Mayor Randall Walker, Presiding Officer called the meeting to order at 5:00pm.

2. Roll:

Elected Officials Present: Mayor Randall Walker, Council Members Albritton, Bynum-Grace, Hunt, Jones, and Peterson.

Elected Officials Absent: Mayor Pro Tempore Willie King

City Staff: Lee Gilmour – City Manager, Brooke Newby – City Attorney and Christine Sewell – Recording Clerk.

Departmental Staff: Chief Steve Lynn – Perry Police Department, Kirk Crumpton – Asst. Fire Chief, Brenda King – Director of Administration, Mitchell Worthington – Finance Director, Sedrick Swan – Director of Leisure Services, Ansley Fitzner – Public Works Superintendent, Tabitha Clark – Communications Manager, Amber Garrett – Communications Specialist.

Media: Will Oliver – Houston Home Journal

3. Citizens with Input: None

4. Items of Review/Discussion: Mayor Randall Walker

4a. Discussion of May 3, 2022, council meeting agenda.

Recognition(s) / Presentation(s):

4a. Introduction of new hire Jeremy Hardy – Chief S. Lynn.

4b. Introduction of Communication Specialist Amber Garrett – Ms. T. Clark.

4c. Recognition of newly promoted Fire Sergeants: Drew Rowell, Sam Ansley, Nadad Jeanjulien, and Ian Harvey – Chief L. Parker.

4d. Proclamation recognizing Professional Municipal Clerks Week – Mayor Walker.

7a. TEXT-0040-2022. Applicant, the City of Perry, request modifications to Land Management Ordinance Sections 2-2.2(C)(1) and (D)(2) to provide an exemption from posting “public notice” signs on properties subject to rezoning initiated by the City of Perry – Mr. B. Wood.

Mr. Wood reviewed the proposed change would be in line with state requirements.

Council Member Peterson advised she had spoken with Mr. Wood regarding this and felt it important to notify property owners of a zoning change; this is common courtesy as it could affect their property values or use. Mr. Wood advised that could be done but when involving multiple parcels, it can be burdensome on staff and there would have to be a notice sent for both the informational and public hearing. Mr. Wood provided an example of when this was previously done when the downtown boundaries were changed. Signs were placed on the perimeter area of the district and notices were sent. Potential changes in zoning may be forthcoming involving large amounts of parcels from the Comprehensive Plan update and the zoning district changes, which would be city initiated. Council Member Peterson reiterated if a change to a parcels' zoning the property owner should in some way be notified. Ms. Newby advised what is changing is the posting of the sign requirements and is only for city initiated requests; current procedures will be followed for those that are not. Ms. Newby further noted if there were to be changes in what was being proposed, an amendment would have to be done with the revisions and another public hearing held. Mayor Walker inquired of Mr. Wood how this came about; Mr. Wood advised in planning ahead the current requirement will not be feasible for the number of signs that would have to be posted, there are not enough signs nor staff. Ms. Newby advised the change is to be consistent with state law. Mr. Gilmour advised he concurs with Council Member Peterson's concerns as well as staff but suggested follow up with the City Attorney and to table to make amendment to include the notice requirement. Council Member Jones inquired should a time frame be specified for sending out notice or leave to the department to do so in a timely manner; Ms. Newby advised it should be left to staff and to send to those affected.

- 7b. TEXT-0041-2022. Applicant, the City of Perry, request modifications to Land Management Ordinance Section 6-1.6(A) to clarify that the portion of concrete and asphalt residential driveways located within public rights-of-way must be free of cracks prior to acceptance of the rights-of-way by the City

Mr. Wood advised the amendment clarifies and provides the City the authority to enforce what is acceptable for acceptance of infrastructure in the right-of-way.

8. Review of Minutes: Mayor Randall Walker

- 8a. Council's Consideration – Minutes of the April 18, 2022, work session, April 19, 2022, pre council meeting, and April 19, 2022, council meeting. *(Council Member Hunt was absent from the April 18, 2022, meeting; Council Member Bynum-Grace was absent from the April 18-19, 2022 meetings.)*

9. Old Business: Mayor Randall Walker

9a. Ordinances for Second Reading(s) and Adoption:

1. **Second Reading** of an ordinance to amend the City Code, Section 1-10, General penalty; continuing violations

Ms. Newby advised this was to increase the fine in municipal court from \$500 to \$1000 and 30 to 60 days imprisonment.

10. Any Other Old Business:  
10a. Mayor Randall Walker  
10b. Council Members  
10c. City Attorney Brooke Newby  
10d. City Manager Lee Gilmour  
10e. Assistant City Manager Robert Smith

11. New Business: Mayor Randall Walker

11a. Matters referred from May 2, 2022, work session and May 3, 2022 pre council meeting.

1. A Resolution Establishing Public Meeting Guidelines

Mr. Gilmour advised this is follow up from the previous evenings' discussion to adopt the resolution for Council and all its appointed boards and authorities.

11b. Ordinance(s) for First Reading(s) and Introduction:

1. **First Reading** of an ordinance to amend Code Section 2-2.2 of the LMO by revising the Public Notice Requirements – Mr. B. Wood. (*No action required by Council*)
2. **First Reading** of an ordinance to amend Code Section 6-1.6 of the LMO by adding Residential Driveway Requirements – Mr. B. Wood. (*No action required by Council*)

11c. Award of Bid(s):

1. Worrall Center HVAC Replacement

Mr. Worthington advised the HVAC unit for the gym that is original to the building is in need of replacement and there is a 25-week lead time to manufacture, plus the bid time, so current vendors were contacted, and staff is recommending approval of the lowest bid.

11d. Resolution(s) for Consideration and Adoption:

1. Resolution to apply for a Community Development Block Grant

Mr. Wood advised this is for application for portions of the Old Field area and includes the actual grant award, Perry Branch sewer line, waiver of permit fees, and audit.

5. Council Member Items: Council Member Albritton asked for an update on the Stanley Furniture property; Mayor Walker advised he would reach out to Mr. Smith and advise.

Mr. Gilmour in follow up to Council Member Hunt's concern with the Post Office

property on Macon Road he provided a memo outlining recommendations. It was further noted this issue has been brought forth in the past, but the postmaster general has been uncooperative citing funding issues and assistance was sought from Representative Austin Scott with no solution. Mayor Walker advised he and Council Member Hunt will make an appointment to meet with the postmaster to try and resolve the issue, as well Mayor Walker will speak with Rep. Scott.

6. Adjourn: there being no further business to come before Mayor and Council. Council Member Jones motioned to adjourn the meeting at 5:43pm; Council Member Peterson seconded; all in favor and the pre council meeting was adjourned at 5:43pm.